

## Appendix B – Posting of Expenses

### Form or Template Form

Name: Lianne Learmonth

Title: VP Patient/Resident Services & Chief Nursing Executive

Reporting Period: October 1, 2023 – March 31, 2024

(CARLETON PLACE & DISTRICT MEMORIAL HOSPITAL)

Date	Amount	Expense Category	Description
December 28, 2023	\$320.28	Travel	Mileage 2023

#### Definitions:

Date(s): - when expense(s) were incurred

Amount: - the value of the approved expense

Expense Category: - the type of expense incurred:

- Travel
  - Vehicle rental or own use (mileage)
  - Train or air travel
  - Taxi or public transportation
  - Accommodation
  - Travel incidentals (insurance, parking, tolls)
- Meal
- Hospitality

Description: Notes explaining the context in which the expenses were incurred, or any other relevant details.

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### Form or Template Form

Name: Sarah Cousineau

Title: Integrated Vice-President, Human Resources and Occupational Health & Safety

Reporting Period: October 1, 2023 – March 31, 2024

(CARLETON PLACE & DISTRICT MEMORIAL HOSPITAL)

Date	Amount	Expense Category	Description
December 31, 2024	\$306.44	Travel	Mileage

#### Definitions:

Date(s): - when expense(s) were incurred

Amount: - the value of the approved expense

Expense Category: - the type of expense incurred:

- Travel
  - Vehicle rental or own use (mileage)
  - Train or air travel
  - Taxi or public transportation
  - Accommodation
  - Travel incidentals (insurance, parking, tolls)
- Meal
- Hospitality

Description: Notes explaining the context in which the expenses were incurred, or any other relevant details.

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### Form or Template Form

Name: Mary Wilson Trider

Title: Integrated President & CEO

Reporting Period: October 1, 2023 – March 31, 2024

(CARLETON PLACE & DISTRICT MEMORIAL HOSPITAL)

Date	Amount	Expense Category	Description
December 31, 2024	730.22	Travel	Mileage 2023
Jan – April 2024	211.12	Travel	Mileage 2024

#### Definitions:

Date(s): - when expense(s) were incurred

Amount: - the value of the approved expense

Expense Category: - the type of expense incurred:

- Travel
  - Vehicle rental or own use (mileage)
  - Train or air travel
  - Taxi or public transportation
  - Accommodation
  - Travel incidentals (insurance, parking, tolls)
- Meal
- Hospitality

Description: Notes explaining the context in which the expenses were incurred, or any other relevant details.

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### Form or Template Form

Name: Randy Shaw

Title: Integrated VP of Corporate Support Services & Capital Projects

Reporting Period: October 1, 2023 – March 31, 2024

(CARLETON PLACE & DISTRICT MEMORIAL HOSPITAL)

Date	Amount	Expense Category	Description
February 20, 2024	475.73	Travel	Mileage 2023

#### Definitions:

Date(s): - when expense(s) were incurred

Amount: - the value of the approved expense

Expense Category: - the type of expense incurred:

- Travel
  - Vehicle rental or own use (mileage)
  - Train or air travel
  - Taxi or public transportation
  - Accommodation
  - Travel incidentals (insurance, parking, tolls)
- Meal
- Hospitality

Description: Notes explaining the context in which the expenses were incurred, or any other relevant details.

## Appendix B – Posting of Expenses

### Form or Template Form

Name: Kimberley Harbord

Title: Integrated VP of Diagnostic Services, Performance & Chief Financial Officer

Reporting Period: October 1, 2023 – March 31, 2024

(CARLETON PLACE & DISTRICT MEMORIAL HOSPITAL)

Date	Amount	Expense Category	Description
December 31, 2024	\$484.09	Travel	Mileage 2023

#### Definitions:

Date(s): - when expense(s) were incurred

Amount: - the value of the approved expense

Expense Category: - the type of expense incurred:

- Travel
  - Vehicle rental or own use (mileage)
  - Train or air travel
  - Taxi or public transportation
  - Accommodation
  - Travel incidentals (insurance, parking, tolls)
- Meal
- Hospitality

Description: Notes explaining the context in which the expenses were incurred, or any other relevant details.